

Jessica Reingold

Email: jessreingold@gmail.com

Website: jessicareingold.com

LinkedIn: /in/jessicareingold

EXPERIENCE

Georgetown University, Washington, D.C.

Web Project Manager

SEPTEMBER 2019 - PRESENT

- Project lead for *GU WordPress NextGen* (18-month long project)
- Maintains projects' scopes and timelines.
- Participates in sprint planning, backlog review, and retrospectives
- Collaborates with the other PMs, designers, and developers
- Prepares, schedules, and leads meetings and working sessions
- Provides user support for content editors on Georgetown.edu sites

University of Mary Washington, Fredericksburg, VA

Program Manager, Domain of One's Own

JULY 2018 - SEPTEMBER 2019

- Served as the lead for *Domain of One's Own (DoOO)* management and support (personal domains and web hosting)
- Managed and mentored department student aides, co-manages student fellows, *Domain Fellows*
- Created and maintained the official programmatic and troubleshooting documentation for *DoOO*
- Created a variety of WordPress templates for *DoOO*
- Collaborated with UMW faculty, staff, and students on the integration of digital tools into teaching, learning, and research

University of Mary Washington, Fredericksburg, VA

Entry-Level Instructional Technology Specialist

AUGUST 2015 - JULY 2018

- Served as the lead for website design and content management
- Spearheaded discussions on digital identity at *Domains 2017, 2019*, and *EduCon 2.8* conferences
- Created and maintained WordPress documentation for *Domain of One's Own (DoOO)*
- Provided user support for WordPress on the *DoOO*, and *UMW Blogs* platforms

EDUCATION

Brandeis University, Online

M.S. User-Centered Design

JUNE 2019

University of Mary Washington, Fredericksburg, VA

B.A. History with Minor in Digital Studies

MAY 2015, Graduated Summa Cum Laude

TECHNICAL SKILLS

CMS & Web Design

- WordPress, HTML, CSS

Media

- Adobe Photoshop, Adobe Lightroom, iMovie, Final Cut Pro, Adobe Premiere, Audacity

Web Hosting Management

- cPanel, WHM & WHMCS, Installatron

UX Design

- Adobe XD, Axure

Visual Design

- Canva, Adobe Spark Post

Collaboration

- Trello, GitHub Wiki, Slack, Zoom, Google Apps

CONFERENCES

Domains 2019, Durham, NC

- Presenter, Artist

Digital Pedagogy Lab, UMW 2016 - 2019

- On-ground organization

Domains 2017, Oklahoma City

- Presenter

EduCon 2.8, Philadelphia, PA 2016

- Presenter